

SAFETY OF THE PUBLIC

The information provided in this brochure is intended to give you the ability to ensure a safe and successful event for you, employees, volunteers and customers.

This brochure does not address every code requirement for outdoor fairs. A complete list of the code requirements for fairs is available on our website.

We hope that you have a fun and successful event!

INSPECTIONS

Prior to using LPG or other compressed gas, connections are required to be checked for leaks with soapy water prior to use and after changing connections. These can be checked by the operator of the equipment.

Failure to comply with codes related to outdoor fairs may result in stopping the operation until compliance is met or citations up to \$500 per violation.

Ashland Fire & Rescue is dedicated to protecting lives, property, and the environment. By delivering fire suppression, emergency medical, disaster management, fire prevention and public education services by professionally trained, dedicated personnel, we strive to achieve the highest quality of public service to our customers.

Ashland Fire & Rescue

455 Siskiyou Boulevard
Ashland, OR 97520
541.482.2770
www.ashland.or.us/fire

Ashland Fire & Rescue

OUTDOOR FAIRS & EVENTS

BASED ON THE
2010 OREGON FIRE CODE

This document is intended to help event managers and vendors meet fire code requirements for outdoor events and to be prepared for an inspection from the fire department.



More information:
ashland.or.us/fire
541.482.2770



OUTDOOR FAIRS & EVENTS

GENERAL REQUIREMENTS

Open flames, candles, torches and other devices used for decorative, ceremonial or demonstrative purposes are prohibited unless specifically approved by the fire code official. Flameless candles are not restricted and are encouraged.

Fabric or material used for decorations shall be fire resistive. Tablecloths and merchandise are not considered decorations.

2A:10BC fire extinguishers shall be located within 75 feet of all locations in the fair and are required to have been serviced within the last 12 months, mounted in a readily visible and accessible location.

Pressurized cylinders such as helium and CO2 must be secured to prevent tipping.

Fire hydrants and fire department connections shall not be obstructed.

Trash containers shall be emptied often enough to prevent trash accumulation outside the container. Containers over 40 gallons shall have an approved lid.

Generators and fuel tanks shall be isolated from contact by the public, at least 20 feet from tents.



**Serviced within
Last 12 months**

TENTS & CANOPIES

Are required to have a permanently attached label indicating it is fire resistant.

If used for cooking, must have 20 feet of separation from other non-cooking tents.

Hay, straw and similar combustible materials shall not be stored inside or within 30 feet of a tent used for cooking or public assembly.

Must have at least one exit 72" wide.

Portable heaters that produce open or exposed flames are prohibited.

NO SMOKING signs are required to be posted and smoking is prohibited inside.

COOKING & HEATING

Cooking includes the use of open flame cooking tops, fryers, skillets, WOKS, microwaves, ovens, barbeques and other specialty cookware.



**Protect hot surfaces
from public contact**

Cooking requires a readily accessible 4A:40BC fire extinguisher which has been serviced within the last year.

Cooking that produces grease or smoke laden vapors requires a readily accessible class K fire extinguisher

Food warming includes the use of hot plates,

sterno cans, and similar devices not considered cooking.

Food warming and other food vendors are required to have a 2A:10BC fire extinguisher.

Heating appliances are required to maintain at least 36" from combustibles or comply with the manufacturer's instructions.

LPG & SIMILAR GASES

LPG may not be stored inside buildings, food concession stands/booths or tents EXCEPT no more than three 5-gallon LPG tanks are permitted under a tent where the walls or other barriers are not used.



**Check connections
prior to use
with soapy
water**

LPG tanks are required to be at least 10 feet from combustible vegetation and trash containers.

ELECTRICAL

Electrical equipment is required to be listed or labeled and used in the intended manner.

Modified or damaged equipment shall not be used. Open junction boxes and open-wiring splices are prohibited.

Extension cords shall be a minimum of 14 gauge with grounded plug. Ampacity of the extension cord shall not be less than the rated capacity of the equipment supplied.